

02/06/2025

Talia Powell
CheckPro Ltd
Checkproltd@gmail.com

Approval of *Electronic Check sheet (E-Check sheet) – Certificate of Fitness (CoF)*.

This approval is subject to the following terms and conditions:

Electronic Check Sheet Supplier Details				
The Supplier	Company Name	CheckPro Ltd		
	Company Contact	Talia Powell		
	Address for Service	Checkproltd@gmail.com		
	Contact Details	Phone		
		Mobile		
Email		Checkproltd@gmail.com		
NZTA issued: Approval Version Number		(Company name) - V2 0425		
Inspection type(s) CoF A & CoF B		E.g., CoF groups 10, 11, 12, 21, 22, 23, 26		

Approval Terms and Conditions:

1	This approval is issued on the basis the Supplier complies with the requirements and directions of the <i>CoF check sheet specifications</i> .
2	At all times, the System, E-Check sheet and associated attributes must meet; <ul style="list-style-type: none"> ▪ the current version of the <i>CoF Check sheet specifications</i>; and ▪ all relevant requirements as it applies to the vehicle inspection, in accordance with section 2.3 of Land Transport: Vehicle Standards Compliance 2002 and 3-6 of the Vehicle Inspections Requirement Manual (VIRM) – In-Service certification (WoF and CoF).
3	The Supplier is to ensure each user of the System is adequately trained on the full and proper operation of the System as it relates to the entry and completion of a vehicle inspection, including recheck inspections, as well as the retrieval and supply of records, upon demand. Note: <i>The training must include what a user must do where the user experiences difficulty accessing or using the System, including but is not limited to: Loss of connectivity, loss or damage to hardware and System failure;</i>
4	The Supplier is required to maintain a New Zealand based System support service for all users of the System;
5	All System delivery platforms must confirm and display on the System's interface; the date the system was approved by NZTA and the Approval Version Number.
6	The System (both at interface and at server) must also provide applicable user credentials to identify the inspector and inspection site to which the inspection records and data relate, in accordance with the <i>CoF check sheet specifications</i> .
7	The Supplier must provide all practicable assistance to any person authorised to use or access the System as it pertains to the data: monitoring, management, storage, security, retrieval or supply, inspection, explanation, and use, of vehicle inspections at any reasonable time. This includes an enforcement officer (including NZTA) authorised to inspect the System and demand, retrieve, and

	transfer relevant records and data, directly to a nominated email account for the purposes of inspection and evidential application as applicable;
8	The supplier is to provide all practicable assistance to NZTA in their regulatory duty and function to monitor, assess or investigate the Supplier, the System, and a user of the System, for compliance with this approval and all relevant legislative requirements;
9	The Supplier must ensure records are stored securely and accessible, upon demand from an enforcement officer or NZTA Compliance officer for a minimum of 12 months from the date of creation.
10	Should the Supplier wish to change or modify the E-Check sheet as recorded in Annex A , the Supplier must apply for a new approval in accordance with the <i>CoF check sheet specifications in the VIRM</i> , prior to any changes being implemented. This excludes cosmetic changes to any user interface/display.
11	This is a temporary approval due to NZTAs replacement the WoF Online system and is valid from 01/06/2025 and expires on 30/05/27 , based on your system being compliant with the NZTA <i>CoF check sheet Specifications</i> as per Annex A. Please note you will be contacted through this period if the NZTA system is upgraded, this may mean the approval will be extended or revoked by NZTA at that time.
12	To retain approval after the expiry date, the supplier must re-apply for approval of an E-Check sheet and meet any applicable requirements at that time.

Regards



Nicole Botherway

Senior Manager Safer Vehicles

Te Roopu Waeture | Regulatory-National Road Safety Regulation

New Zealand Transport Agency / Waka Kotahi

ANNEX A: E-Check sheet (final output of CoF)

Initial inspection

FAIL

Inspector X		CERTIFICATE OF FITNESS	
IO DETAILS MS12345	VEHICLE DETAILS Model: 2020 IVECO STRALIS Registration: MZT918 First Registered: 28/07/2020 Expiry: 25/07/2025 Fuel: Diesel Chassis/Vin no: 6F2S62LUZKJ000541 Class: NC No. of seats: 2	INITIAL INSPECTION FAIL Date: 14/05/2025 Inspector Id: A11111 Odometer: 123456 Hubometer: 123456 Recheck due before 11/06/2025 Hubometer Serial: 12345 Hubometer Make: eqt644 Brake Test Attached: Yes	CHECKSHEET SERIAL NUMBER MS12345-000002 CoF TSL:
CUSTOMER DETAILS Name: J Smith GST No: Work Order:	CUSTOMER COPY New CoF Label: New Expiry Date: * Rechecks must take place within 28 days of the original inspection. After the 28 days a new inspection must be carried out and a new fee paid.		

INITIAL INSPECTION

Tread depths

	L Inner	R Inner	L Outer	R Outer
Axle 1	6 mm	6 mm	-	-
Axle 2	6 mm	6 mm	-	-
Axle 3	6 mm	6 mm	-	-
Axle 4	6 mm	6 mm	-	-
Axle 5	6 mm	6 mm	-	-

AIR SYSTEMS CHECK

Max Pressure:	
Appl / Pressure:	
LPWD Pressure:	
Recovery Time:	
Air System:	PASS
Auxiliary Prot:	PASS
Isolation Prot:	FAIL
Tractor Prot:	NA

CERTIFICATIONS

5413	5444	5446	5450	5451	5467	HVB	SRT	LVV
Others:								

	CODE	INSPECTOR	RESULT
VEHICLE IDENTIFICATION	ADMIN		PASS
VEHICLE EXTERIOR	ADMIN		PASS
VEHICLE STRUCTURE	ADMIN		PASS
LIGHTING	ADMIN		PASS
VISION	ADMIN		PASS
ENTRANCE AND EXIT	ADMIN		PASS
VEHICLE INTERIOR	ADMIN		PASS
BRAKES	ADMIN		PASS
STEERING AND SUSPENSION	ADMIN		PASS
TYRES, WHEELS AND HUBS	ADMIN		PASS
EXHAUST	ADMIN		PASS
TOWING CONNECTIONS	ADMIN		PASS
MISCELLANEOUS ITEMS	ADMIN		PASS
LOAD RESTRAINTS	ADMIN		PASS
CERTIFICATE OF LOADING	ADMIN		FAIL
• Certificate of loading details to match vehicle	VCM	ADMIN	
TRANSPORT SERVICE LICENSE	ADMIN		PASS

INSPECTOR NOTES/COMMENTS

TRADEMARK[®]

SIGNATURE

This checksheet does not constitute warrant of fitness. Complaints regarding warrant of fitness issues should be first directed to the warrant issuer. NZ Transport Agency Waka Kotahi reserves the right to recheck any vehicle following an inspection.



FULL LIST



Items checked for Certificate of Fitness Inspection

Lighting

- Headlamps
- Front and rear fog lamps
- Cornering Lamps
- Daytime Running Lamps
- Direction Indicators (front)
- Direction Indicators (rear)
- Forward facing position lamps
- Rearward facing position lamps
- Side-Marker lamps
- End-Outline position lamps
- Stop lamps
- High mounted stop lamps
- Rear registration plate lamps
- Rear reflectors
- Reversing lamps
- Cosmetic Lamps
- PSV Reversing warning device
- PSV Interior Lighting

Exterior

- Windscreen
- Other glazing
- Rear View mirrors
- Doors and hinged panels
- External Projections
- Footrests (motorcycles only)
- Structure/Corrosion
- Fuel System
- Dimensions
- Mudguards
- visible Exhaust Smoke
- Light vehicle towing connection
- Certificate of Loading
- TSL number
- Heavy Vehicle equipment
- Drawbar
- Drawbeam
- Heavy vehicle fifth wheel or ball coupling
- Heavy Vehicle king pin or socket coupling
- Agricultural trailer towing connection
- Load Anchorages
- Stockcrates and retention devices
- Log Bolsters
- Cab guards, headboards, side boards, tail boards
- Curtain systems
- Heavy vehicle specialist certification
- PSV Doors and Doorways

- PSV Entry and exit steps, ramps, hoist
- PSV Emergency Exits
- PSV Signs and Instructions
- PSV Stability
- HPSV roof Racks

LPG/CNG Fuel System

- LPG/CNG system in working order
- All fuels cert current
- LPG/CNG system safe

Interior

- Wipers
- Washers
- Dashboard warning lamps
- Audible warning device
- Steering mechanism
- Airbags
- Interior impact
- Rear View Mirrors
- Sun Visors
- Brake System
- Doors and hinged panels
- Structure/corrosion
- Seatbelts and s/b anchorages
- Head Restraints
- Seats and seat anchorages
- Spare wheel security
- Electrical wiring
- PSV seating
- PSV Isles
- PSV baggage and freight restraints
- PSV heating and ventilation
- PSV Fire Protection
- PSV Signs and Instructions
- PSV Emergency Passenger Signals
- PSV Emergency Exits
- PSV Drivers Vision
- PSV Demisters
- PSV Doors and Doorways

Under Bonnet

- VIN/Chassis Number
- Engine and transmission
- Brake System
- Fuel System
- Steering Mechanism

Under Bonnet Cont.

- Exhaust system
- Structure/corrosion
- Electrical Wiring
- LVV Plate, declaration or Authority Card

Underbody

- Spare Wheel Security
- Tyres and Wheels
- Hubs and Axles
- Steering Mechanism
- Suspension Mechanism
- Exhaust System
- Fuel System
- Brake System
- Towing Connections
- Structure/Corrosion
- Electrical Wiring

Road / Brake Test

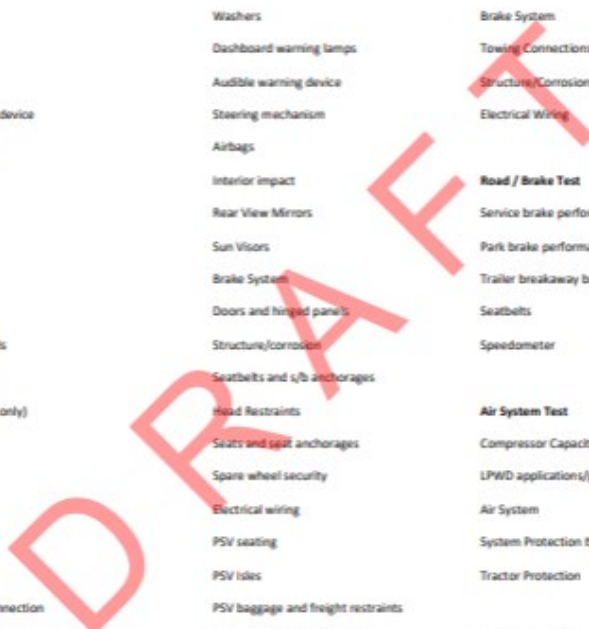
- Service brake performance
- Park brake performance
- Trailer breakaway brake
- Seatbelts
- Speedometer

Air System Test

- Compressor Capacity
- LPWD applications/pressure
- Air System
- System Protection ISO/AUX
- Tractor Protection

Tyres and Wheels

- Wheels
- Wheel nuts/fixings
- Wheel attachment



Re-inspection

Inspector X		CERTIFICATE OF FITNESS - RECHECK	
IO DETAILS MS12345	VEHICLE DETAILS Model: 2020 IVECO STRALIS Registration: MZT918 First Registered: 28/07/2020 Expiry: 25/07/2025 Fuel: Diesel Chassis/Vin no: 6F2562LUZKJ000541 Class: NC No. of seats: 2	INITIAL INSPECTION FAIL Date: 14/05/2025 Inspector Id: admin Odometer: 123 Hubometer: 123	CHECKSHEET SERIAL NUMBER MS12345-000003 CoFTSL: Test
CUSTOMER DETAILS Name: Cof GST No: Work Order:	RECHECK * PASS Date: 14/05/2025 Inspector Id: admin Odometer: 123456 Hubometer: 123456	CUSTOMER COPY New CoF Label: New Expiry Date: Hubometer Serial: 12345 Hubometer Make: eqt644 Brake Test Attached: Yes	

RECHECK					INITIAL INSPECTION					AIR SYSTEMS CHECK						
Tread depths					Tread depths											
	L Inner	R Inner	L Outer	R Outer	L Inner	R Inner	L Outer	R Outer	Max Pressure:	Appl / Pressure:	LPWD Pressure:	Recovery Time:	Air System:	Auxiliary Prot:	Isolation Prot:	Tractor Prot:
Axle 1	6 mm	6 mm	-	-	6 mm	6 mm	-	-					PASS	PASS	FAIL	NA
Axle 2	6 mm	6 mm	-	-	6 mm	6 mm	-	-								
Axle 3	6 mm	6 mm	-	-	6 mm	6 mm	-	-								
Axle 4	6 mm	6 mm	-	-	6 mm	6 mm	-	-								
Axle 5	6 mm	6 mm	-	-	6 mm	6 mm	-	-								

CERTIFICATIONS

S413	S444	S446	S450	S451	S467	HVB	SRT	LVV
Others:								

	CODE	INSPECTOR	RESULT
VEHICLE IDENTIFICATION		ADMIN	PASS
VEHICLE EXTERIOR		ADMIN	PASS
VEHICLE STRUCTURE		ADMIN	PASS
LIGHTING		ADMIN	PASS
VISION		ADMIN	PASS
ENTRANCE AND EXIT		ADMIN	PASS
VEHICLE INTERIOR		ADMIN	PASS
BRAKES		ADMIN	PASS
STEERING AND SUSPENSION		ADMIN	PASS
TYRES, WHEELS AND HUBS		ADMIN	PASS
EXHAUST		ADMIN	PASS
TOWING CONNECTIONS		ADMIN	PASS
MISCELLANEOUS ITEMS		ADMIN	PASS
LOAD RESTRAINTS		ADMIN	PASS
CERTIFICATE OF LOADING		ADMIN	PASS
TRANSPORT SERVICE LICENSE		ADMIN	PASS

INSPECTOR NOTES/COMMENTS

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